

# Administration Committee

**2011-09-14 09:45:00.0**

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting.  
Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium 101 Eighth Street Oakland, California  
The Administration Committee considers matters relating to MTC administration, budget and agency contracts.  
*This agenda was updated 2011-09-19 12:45:42.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Kimberly Ward,  
[kward@mtc.ca.gov](mailto:kward@mtc.ca.gov), (510) 817-5967

## Chair

Dave Cortese

## Vice Chair

Scott Wiener

## Members

Tom Bates David Campos Bill  
Dodd Federal Glover Steve  
Kinsey Bijan Sartipi+

## Ex Officio

Adrienne Tissier\*\*\* Amy Rein  
Worth\*\*\*

## Ad Hoc

All Other Commissioners

## Staff Liaison

Steve Heminger

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## Roll Call

1.

**Action:** Confirm Quorum

**Consent:**

2.

**Action:** Committee Approval

**Minutes - July 13, 2011.\***

a)

• [2a Minutes July.pdf](#)

**Monthly Financial Statements.\***

b) **Presented by:** Eva Sun

• [2b MTC Financials Eva Sun.pdf](#)

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**Investment Reports for June and July 2011.\***

**Presented by:** Sue Woo

c)

- [2c July Investment.pdf](#)

- [2c June Investment.pdf](#)

**Contract Amendment - Professional Consulting Services: PriceWaterhouseCoopers, LLP.\*(\$205,000)**

d)

**Presented by:** Eva Sun

- [2d PWC Contract Amend.pdf](#)

**Contract Amendment - Public Participation Program for Plan Bay Area: MIG, Inc.\* (\$150,000)**

e)

**Presented by:** Catalina Alvarado

- [2e SCS-RTP public involvement contract amend.pdf](#)

**Contract Amendment - Transit Sustainability Project (TSP): MIG, Inc. Berkeley, CA.\* (\$100,000)**

f)

**Presented by:** Carolyn Clevenger

- [2f Transit Sustainability Project contracts.pdf](#)

**Contract - Translation/Interpretation Services: International Effectiveness Centers.\*(\$25,000)**

g)

**Presented by:** Leslie Lara

- [2g Translation Services.pdf](#)

**Resolution No. 4034 - Adopting MTC's Local Annex to the San Francisco Bay Area Local Hazard Mitigation Plan.\***

h)

**Presented by:** Teri Green

**Action:** Commission Approval

- [2h Resolution 4034.pdf](#)

**Resolution No. 3769, Revised - Amending Bay Area Infrastructure Financing Authority (BAIFA) Joint Exercise of Powers Agreement with Bay Area Toll**

i)

**Authority.\***

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**Presented by:** Adrienne Weil

**Action:** Commission Approval

- [2i Resolution 3769.pdf](#)

**Resolution No. 1198, Revised - MTC's Conflict of Interest Code.\***

*Staff will present for approval MTC's Conflict of Interest Code, as approved by the FPPC on July 27, 2011.*

**3. Presented by:** Adrienne Weil

**Action:** Commission Approval

- [3 Resolution 1198 Conflict of Interest-rev.pdf](#)

**Public Opinion and Polling Services:\***

*i. Contract Amendment: Corey, Canapary & Galanis, (San Francisco, CA) (\$125,000 contract amendment)*

**4. ii. Contract: EMC Research, Inc. Oakland, CA (not to exceed \$125,000)**

**Presented by:** Randy Rentschler

**Action:** Committee Approval

- [4 Public Opinion and Polling Services EMC Corey.pdf](#)

**Other Business/Public Comment**

**5.**

**Action:** Information

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**Next meeting**

2011-10-12 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

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\*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

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**\*\*All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.**

**\*\*\*The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.**

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #26 from MacArthur BART; #62 from East or West Oakland; #88 from Berkeley. For transit information from other Bay Area destinations, call 511 or use the TakeTransit(SM) Trip Planner at [www.511.org](http://www.511.org) to plan your trip.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter. Spaces reserved for Commissioners are for the use of their stickered vehicles only; all other vehicles will be towed away.